

Information

Notice of Revocation of Power of Attorney

A power of attorney can be revoked by a principal, who is not incapacitated, by a writing or by other action expressing an intent to revoke, for example, the intentional destruction of the document. It's a good idea to send the agent written notice of the revocation by certified mail, with copies to any third parties who may have dealt with the agent. It's also a good idea to write on the back of the power of attorney the name of each individual who was given a copy of the document. This way, the principal will be able to advise all copy holders of a revocation.

Instructions & Checklist

Notice of Revocation of Power of Attorney

- ☐ This package includes (1) Information about Notice of Revocation of Power of Attorney (2) Checklist & Instructions for Notice of Revocation of Power of Attorney (3) Notice of Revocation of Power of Attorney Form
- ☐ The Principal (i.e. the person granting the original Power of Attorney) should sign the Notice of Revocation of Power of Attorney before a Notary. Notarization will help to ensure that the revocation is effective and support its authenticity if challenged. Notarization is also necessary to record the revocation.
- ☐ This revocation becomes effective immediately.
- ☐ The original or a copy of the revocation must be given to the Attorney-in-Fact to show the Principal's intent to revoke the Power of Attorney. If possible, the Principal should keep a copy of any document showing that the Agent received the original revocation (i.e. certified mail receipt, delivery receipt etc.).
- ☐ It is always a good idea to also have two witnesses sign the Revocation of Power of Attorney. The witnesses should be adults. Anyone related by blood or marriage to the Principal, the Agent or the Notary should not be a witness.
- ☐ The Principal should keep a copy of the revocation in his/her files. Copies of the revocation should be sent to anyone who may have received a copy of the original Power of Attorney or who may have dealt with the Attorney-in-Fact acting on behalf of the Principal. It is a good idea to keep a record of anyone who was sent a copy of the revocation. In the event the original power of attorney was filed publicly (i.e. recorded), then the notice of revocation should also be filed publicly, in the same manner.
- ☐ The Principal should destroy any copies of the Power of Attorney so as to avoid any questions about the revocation or its effectiveness.

Notice of Revocation of Durable Power of Attorney

I, _____, currently residing at _____, hereby give notice that I revoke effective immediately the Durable Power of Attorney, and all powers and authority given, provided or implied therein to _____ on the ____ day of _____, _____.

I am providing a copy of this revocation to my Attorney-in-Fact

IN WITNESS WHEREOF, I have signed this Notice of Revocation of Power of Attorney on the ____ day of _____, _____.

: Principal

Witness: (signature) _____

Date: _____

Name: (print) _____

City: _____

State: _____

Witness: (signature) _____

Date: _____

Name: (print) _____

City: _____

State: _____

STATE OF OKLAHOMA)
) ss.
COUNTY OF TULSA)

Before me, the undersigned Authority, on this ____ day of _____, 200____, personally appeared _____, _____ (witness) and _____ (witness), whose names are subscribed to the foregoing instrument in their respective capacities, and all of said persons being by me duly sworn, the principal declared to me and to the said witnesses in my presence that the instrument is the Revocation of her Durable Power of Attorney dated _____, _____ that she, the principal, is of sound mind and has willingly and voluntarily made and executed it as her free act and deed for the purposes therein expressed, and the witnesses declared to me that they were each eighteen (18) years of age or over, and that neither of them is related to the principal by blood or marriage, or related to the attorney-in-fact by blood or marriage.

[SEAL]

Notary Public
Commission Number: _____

My Commission Expires: _____